

Agenda Item

Subject: Review of Minutes – Regular meeting – August 12, 2025

Commissioners present: Tommy Green, Jack Wilson, Travis Glaze and Bob Wagner

Commissioners absent: Mike Buckingham

Staff present: Chief Sasser; Deputy Chief Landis; Division Chief Wagner and Taylor, Battalion Chief Blitz, Karen Hall and Attorney DC Matthews.

The meeting was called to order by Chairman Green at 5:30 p.m.

Employee Recognitions – Chief Sasser recognized Engineer/EMT Cole Johnson and Engineer/Paramedic David Morrison for completing all requirements to become a part of the Technical Rescue Team and presented each of them with their helmet. Chief Sasser also recognized Engineer/EMT Maurice Swartz (not-present) for his retirement after serving for over 25 years. Chief Sasser commented on Engineer Swartz' commitment and dedication to the District and noted he would be missed.

Public Comments - There were no public comments.

Chief Reports

- a. **Beach Safety Report** – Deputy Chief Landis reviewed the Beach Safety Report for July 2025.
- b. **Training Report** – Chief Sasser reviewed the Training Report for July 2025.
- c. **Inspection Report** – Fire Marshal Taylor reviewed the Inspection Report for July 2025.
- d. **Overtime Report** – Chief Sasser reviewed the Overtime Report for July 2025.
- e. **Medical Report** – Deputy Chief Landis discussed the Medical Report for July 2025.

Review of Minutes – The minutes of the regular meeting for July 8, 2025, were presented. Commissioner Wilson made a motion to approve the minutes as presented, seconded by Commissioner Wagner. With no further discussion, the motion was approved unanimously.

Review of Financial Report – Division Chief Wagner reviewed the financial reports through July 31, 2025. Commissioner Wagner made a motion to approve the financial report as presented, seconded by Commissioner Glaze. With no further discussion, the motion was approved unanimously.

Old Business

- a. **Marine Vessel Update** - Chief Sasser stated the vessel, named Marine 19, has been delivered but still has a few items to complete and the new vessel operation training program will be held September 08 through 13, 2025.

New Business

- a. Audit Services – Division Chief Wagner informed the Board they could accept a 1-year extension with Carr, Riggs and Ingram for the 9/30/2025 audit or go out for proposals. Commissioner Wagner made a motion to keep Carr, Riggs and Ingram for the audit, seconded by Commissioner Glaze. With no further discussion, the motion was approved unanimously.
- b. Beach Safety Interlocal Agreement-Okaloosa County 2025-2026 - Chief Sasser asked the Board to approve the agreement with the County for the fiscal year ending September 30, 2026, but to allow him to work with them the proposed language changes. Commissioner Wagner made a motion to approve the agreement, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.
- c. Budget Workshop—Chief Sasser stated that he and Division Chief Wagner met with four of the Commissioners regarding the Budget Workshop. The Budget Workshop will be held on August 26, 2025—if necessary and the Tentative Budget Hearing will be on September 9, 2025, at 5:01 pm..
- d. Resolution 25-10 – Disposition of Assets—Division Chief Wagner reviewed to resolution to dispose of assets. Commissioner Wagner made a motion to approve Resolution 25-10, seconded by Commissioner Glaze. With no further discussion, the motion passed unanimously.

Next Meeting – Chairman Green announced the tentative budget hearing to be held on Tuesday, September 9, 2025 at 5:01 pm, with the regular meeting of the Board to be held shortly thereafter at 5:30 p.m..

Adjournment - With no additional business to be discussed, the meeting adjourned at 6:20 p.m.