

Agenda Item

Subject: Review of Minutes – Regular meeting – September 10, 2024

Commissioners present: Rick Moore, Tommy Green, Jack Wilson, and Bob Wagner

Commissioners absent: Mike Buckingham

Staff present: Chief Sasser, Division Chiefs, Joe D’Agostino, Matt Taylor and Kathryn Wagner;
Battalion Chief Mike Landis and Karen Hall

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions – Chief Sasser recognized and congratulated the following employees:

- Firefighter/Paramedic Geoffrey Duplessis for completing his probationary period.
- Firefighter/Paramedic David Morrison for completing his probationary period.
- Captain Matt Wentworth for this promotion to Captain.

Public Comments – None

Chief Reports

- a. **Beach Safety Report** – Division Chief D’Agostino reviewed the Beach Safety Report for August 2024 and discussed incident on August 31, 2024.
- b. **Training Report** – Chief Sasser reviewed the Training Report for August 2024.
- c. **Inspection Report** – Division Chief Taylor reviewed the Inspection Report for August 2024.
- d. **Overtime Report** – Chief Sasser reviewed the overtime report for August 2024.
- e. **Medical Report** – Battalion Chief Landis reviewed the medical report for August 2024.

Review of Minutes - The minutes of August 13, 2024, were presented. Commissioner Wagner stated there was an error in the minutes and that he spoke to Bob Black not Commissioner Buckingham regarding the flooding at 127 Calhoun Avenue. Commissioner Wagner made a motion to approve the minutes as amended, seconded by Commissioner Green. With no further discussion, the motion passed unanimously.

Review of Financial Report – Division Chief Kathryn Wagner reviewed the financial report for August 31, 2024. Commissioner Green made a motion to approve the financial statements as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Old Business

- a. Dock at 127 Calhoun Avenue – Chief Sasser discussed placing a larger flagpole at the end of the dock to make the station more identifiable. He stated the pavers have been installed and the standpipe will be completed as soon as parts arrive. There was discussion about placing caps on poles to keep the birds off.
- b. Marine Vessel Update – Chief Sasser stated the vessel was still on schedule.
- c. Leasing of Dock Space –Attorney Matthews stated that the lease with the Sheriff Office was close to completion and Chief Sasser could sign it when it is finished.
- d. 127 Calhoun Avenue Flooding – Commissioner Wagner said he spoke with Bob Black, and he asked Chief Sasser to take over this issue.
- e. Resolution 24-06 – Amending Fire Safety Inspection to include 3rd Party Reporting (IROL)-- 2nd reading- Resolution 24-06 was presented for the second reading. Commissioner Wagner made a motion to approve the Resolution, seconded by Commissioner Wilson. With no further discussion, the motion was passed unanimously.

New Business

- a. Insurance Renewal – Workers Comp – Division Chief Wagner discussed the insurance renewal. Commissioner Green made a motion to approve insurance renewal, seconded by Commissioner Wilson. With no further discussion, the motion was passed unanimously.
- b. Audit Services - Division Chief Wagner spoke about the Audit Services stating the District could either go out for proposals or accept a 1 year extension with CRI. She discussed the increase in cost due to the Retirement Board choosing to change plan administrator services. Commissioner Wilson made a motion to approve a review of audit services with CRI, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.
- c. Resolution 24-07 to dispose of radios - Division Chief Wagner reviewed resolution. Commissioner Wilson made a motion to approve Resolution 24-07 as presented, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.
- d. Charter Review - Commissioner Moore commented on the Boards’ duties and responsibilities stating that Chief Sasser was tasked with running the department through the guidance of the Board. Chairman Moore requested this item to remain on the agenda for next months meeting.

Next Meeting - Chairman Moore announced the Final Budget Hearing on September 19, 2024, at 5:01 pm, a Special Hearing on September 26th, 2024, at 3:00pm, and the Regular Meeting: October 8, 2024, at 5:30 pm.

Adjournment - With no additional business to be discussed, the meeting adjourned at 6:20 p.m.