

## Agenda Item

Subject: Review of Minutes – Regular meeting – April 8th, 2025

Commissioners present: Travis Glaze, Tommy Green, Bob Wagner, Mike Buckingham and Jack Wilson

Staff present: Chief Sasser; Deputy Chief Landis; Division Chiefs Wagner, and Taylor; Karen Hall and Attorney DC Matthews

The meeting was called to order by Chairman Green at 5:30 p.m.

**Presentation of September 30, 2024, Audit Report by Carr, Riggs & Ingram:** Chad Branson with Carr, Riggs & Ingram presented the September 30, 2024, audit to the Board. He noted it was a clean audit which is a positive reflection of District internal processes and procedures in practice. Commissioner Buckingham made a motion to accept and approve the Audit Report, seconded by Commissioner Wilson. With no further discussion, the motion was approved unanimously.

**Employee Recognitions** – There were no Employee Recognitions.

**Public Comments** - There were no public comments.

### **Chief Reports**

- a. **Beach Safety Report** – Deputy Chief Landis reviewed the Beach Safety Report for March 2025.
- b. **Training Report** – Chief Sasser reviewed the Training Report for March 2025.
- c. **Inspection Report** – Division Chief Taylor reviewed the Inspection Report for March 2025.
- d. **Overtime Report** – Chief Sasser reviewed the Overtime Report for March 2025.
- e. **Medical Report** – Deputy Chief Landis reviewed the Medical Report for March 2025.
- f. **New Work Schedule Update**- Chief Sasser updated the Board on the progress of the new work schedule.

**Review of Minutes** – The minutes of the regular meeting for March 11, 2025, were presented. Commissioner Buckingham made a motion to approve the minutes as presented, seconded by Commissioner Wagner. With no further discussion, the motion was approved unanimously.

**Review of Financial Report** – Division Chief Wagner reviewed the March 2025, financial report. Commissioner Wagner made a motion to approve the report as presented, seconded by Commissioner Wilson. With no further discussion, the motion was approved unanimously.



**Old Business**

- a. Dock at 127 Calhoun Avenue – Chief Sasser discussed the extension of the two fingers for the dock. The permits from the Core of Engineering and DEP have been obtained. The contract with B&W Services has been signed and they are applying for permits.
- b. Marine Vessel Update - Chief Sasser stated a minor issue was resolved and the anticipated date for the boat to be finished is at the end of April or beginning of May.

**New Business**

- a. Beach Safety Interlocal Agreement- Okaloosa County 2024-2025- Division Chief Wagner reviewed the agreement. Commissioner Wilson made a motion to approve the agreement, seconded by Commissioner Buckingham. With no further discussion, the motion was approved unanimously.
- b. Beach Safety Interlocal Agreement- City of Destin- Division Chief Wagner said there was an increase in funding from \$100,000 to \$282,000. Commissioner Wagner made a motion to approve the agreement, seconded by Commissioner Buckingham. With no further discussion, the motion was approved unanimously.

**Next Meeting** – Chairman Green announced the next regular meeting to be held on Tuesday, May 13, 2025, at 5:30 p.m.

**Adjournment** - With no additional business to be discussed, the meeting adjourned at 6:13 p.m.

