

Agenda Item

Subject: Review of Minutes – Regular meeting – September 09, 2025

Commissioners present: Tommy Green, Jack Wilson, Mike Buckingham and Bob Wagner

Commissioners absent: Travis Glaze

Staff present: Chief Sasser; Division Chief Wagner, Karen Hall and Attorney DC Matthews.

Staff absent: Deputy Chief Landis and Division Chief Taylor

The meeting was called to order by Chairman Green at 5:30 p.m.

Employee Recognitions – Chief Sasser recognized Captain Michael Perea on his promotion to Captain.

Public Comments - There were no public comments.

Chief Reports

- a. **Beach Safety Report** – Chief Sasser reviewed the Beach Safety Report for August 2025.
- b. **Training Report** – Chief Sasser reviewed the Training Report for August 2025.
- c. **Inspection Report** – Chief Sasser reviewed the Inspection Report for August 2025.
- d. **Overtime Report** – Chief Sasser reviewed the Overtime Report for August 2025.
- e. **Medical Report** – Chief Sasser discussed the Medical Report for August 2025.

Review of Minutes – The minutes of the regular meeting for August 12, 2025, were presented. Commissioner Wagner made a motion to approve the minutes as presented, seconded by Commissioner Wilson. With no further discussion, the motion was approved unanimously.

Review of Financial Report – Division Chief Wagner reviewed the financial report for August 31, 2025. Commissioner Wagner made a motion to approve the financial report as presented, seconded by Commissioner Wilson. With no further discussion, the motion was approved unanimously.

Old Business- There was no Old Business.

New Business

- a. **Resolution 25-11 to dispose of computers** – Division Chief Wagner asked the Board to approve the disposal of old computers. Commissioner Buckingham made a motion to resolution 25-11 as presented, seconded by Commissioner Wagner. With no further discussion, the motion was approved unanimously.

- b. Insurance Renewal-Workers Compensation- Division Chief Wagner stated the renewal would be presented at future meeting and she was waiting on information from the carrier.
- c. Insurance Renewal -General Liability/Property- Division Chief Wagner asked the Board to approve the renewal of the general insurance policy with VFIS for general liability and property insurance. Commissioner Buckingham made a motion to approve the renewal, seconded by Commissioner Wagner. With no further discussion, the motion was approved unanimously.
- d. Addendum to Boat Slip Lease Agreement with Florida Fish and Wildlife Conservation Commission- Chief Sasser stated the FWC requested to lease an additional boat slip, Slip C. An addendum and amendment were drawn up, effective 11/09/2025. Commissioner Buckingham made a motion to approve this addendum, seconded by Commissioner Wilson. With no further discussion, the motion was approved unanimously.
- e. Year-End budget Adjustments - Division Chief Wagner presented Resolution 25-12 for fiscal yearend budget adjustments. Commissioner Wagner made a motion to approve Resolution 25-12 as presented, seconded by Commissioner Wilson. With no further discussion, the motion was approved unanimously.

Next Meeting – Chairman Green announced the final budget hearing to be held on Thursday, September 18, 2025, at 5:01 pm, with the regular meeting of the Board to be held October 14, 2025, at 5:30 p.m.

Adjournment - With no additional business to be discussed, the meeting adjourned at 6:25 p.m.