

Agenda Item

Subject: Review of Minutes – Regular meeting – March 12, 2024

Commissioners present: Rick Moore, Tommy Green, Jack Wilson, and Bob Wagner

Commissioners absent: Mike Buckingham

Staff present: Chief Sasser, Division Chiefs Kathryn Wagner, Joe D’Agostino, and Matt Taylor

The meeting was called to order by Chairman Moore at 5:30 p.m.

Employee Recognitions - None

Public Comments - None

Chief Reports


- a. **Beach Safety Report** – Division Chief D’Agostino reviewed the Beach Safety Report for Feb. 2024.
- b. **Training Report** – Chief Sasser reviewed the Training Report for February 2024.
- c. **Inspection Report** – Division Chief Taylor reviewed the Inspection Report for February 2024.
- d. **Overtime Report** – Chief Sasser reviewed the overtime report for February 2024.
- e. **Medical Report** – Chief Sasser reviewed the Medical Report for February 2024.

Review of Minutes - The minutes of February 13, 2024 were presented. Commissioner Wilson made a motion to approve the minutes, seconded by Commissioner Wagner. With no further discussion, the motion passed unanimously.

Review of Financial Report - Division Chief Wagner reviewed the financial statements for February 29, 2024. Commissioner Wagner motioned to approve the financial statements as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

Old Business

- a. **West End of District Station Update** – Chief Sasser informed the Board that the certificate of occupancy for the garage has been received. Discussion ensued about housing lifeguard in small building.
- b. **Dock at 127 Calhoun Avenue** – Chief Sasser stated this would be discussed under new business. Commissioner Moore inquired about the status of the boat and asked for it to be placed on future agendas.



c. Resolution 24-02 – Inspection (re-inspection fees) – second reading – Chairman Moore read the introduction to Resolution 24-02. Commissioner Wagner made a motion to approve the second reading as presented, seconded by Commissioner Wilson. With no further discussion, the motion passed unanimously.

New Business

a. Invitation to Bid – Ladder Truck – Chief Sasser informed the board that no bids were received and asked the Board to allow for the disposal of the apparatus in the best interest of the District. Motion by Commissioner Wagner, and seconded by Commissioner Wilson. With no additional discussion, the motion passed unanimously.

b. Request for Proposals – Marine Dock Construction – Chief Sasser informed the Board that only 2 proposals were received for the construction of the marine dock. Chief Sasser reviewed the proposals and made a recommendation that B&W Services be awarded the contract. Discussion ensued. Commissioner Wagner made a motion to accept the award from B&W Services as the low bidder, seconded by Commissioner Wilson. With no further discussion the motion passed unanimously.

c. Resolution 24-03 – Rules and Procedures Manual – Commissioner Moore read the introduction to Resolution 24-03. Discussion ensued on the best interest of the Districts spending authority. Commissioner Wagner made a motion to approve the resolution with the amendment to have the Chairman of the Board and one other Fire Board Commissioner approve purchases between \$25,000.01 and up to \$35,000.00, seconded by Commissioner Wilson. With no additional discussion the motion passed unanimously.

d. Agreement for Administrative Assistant Services with Board of Trustees of the Destin Fire Control District Firefighters’ Retirement Trust Fund – Chief Sasser informed the Board that Administrative Division Chief Wagner made a request to be removed from this position. Discussion ensued on how the position is intertwined with the District’s accounting office and how staff member(s) can be protected. Commissioner Wilson volunteered to work with Chief Sasser to see if a resolution could be found.

e. Destin Fire Control District Firefighters’ Retirement Trust Fund legal opinion – Chief Sasser informed the Board of the legal opinion which was received from the Trusts Counsel and informed them that the Board of Trustees directed their Counsel to work with the District on this matter. Chief Sasser stated that the Trusts Counsel has yet to reach out to the District.

Next Meeting - Chairman Moore announced the next regular meeting will be held Tuesday, April 9, 2024 at 5:30 p.m.

Adjournment - With no additional business to be discussed, the meeting adjourned at 6:14 p.m.

